

**Report and Financial Statements** 

For the year ended 31 March 2011

## Registration information

Registered Housing Association Number HAL 297

Registered Friendly Society Number 2517R (S)

Charity Number SC030152

## Report and Financial Statements

## For the year ended 31 March 2011

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#### Members, Executives and Advisers

#### **Committee of Management**

Russell Rowbotham OBE

Kenneth Dunn Kathleen Mands Duncan Wood Dorothy Taylor Meryle Taylor Bryan Morris

(Chairperson) (Vice Chairperson)

Ian Mathers Alan Stevenson

Helen Reeves

(appointed 30 June 2010) Alex Miller (appointed 30 June 2010)

#### **Executive Officers**

Ian Thomson Lesley Ferguson

Ron Skea Donald Barnett Ronald McArthur Chief Executive and Company Secretary Finance Director (resigned 1 July 2011)

Operations Director (appointed 13 June 2011) Housing Services Director (retired 30 April 2011)

Technical Services Director (resigned 14 December 2010)

Registered office

147 Fintry Drive

Dundee DD4 9HE

**Auditors** 

Scott-Moncrieff Statutory Auditor Chartered Accountants 25 Bothwell Street

Glasgow G2 6NL

**Solicitors** 

Thorntons WS 33 Yeaman Shore

Dundee DD1 4BJ

**Bankers** 

Royal Bank of Scotland plc

3 High Street Dundee DD19LY

## Report of the Management Committee For the year ended 31 March 2011

The Committee of Management present their report and the audited financial statements for the year ended 31 March 2011.

### Principal activities

Abertay Housing Association Limited is a not for profit organisation, administered by a voluntary Management Committee. The principal activity of the Association is the provision of affordable rented accommodation in an efficient, caring and friendly environment for people in housing need.

#### Review of business and future developments

The Association continued to provide affordable rented accommodation and to maintain and improve its properties to a high standard.

The Committee of Management, in consultation with tenants, applied a rent increase of RPI plus 1% resulting in a rent increase of 1.3% taking effect from 1 April 2010 (2009: 4.0%).

The Association owned 1,785 properties at the end of the year. Of these 283 are used to provide sheltered housing. During the year 6 properties were sold under the Right To Buy entitlement.

The programme to rehouse the tenants from our "Orlit" style properties, so that the properties can be demolished, is progressing well. By the end of the year there was only 1 remaining tenancy. 4 Owner occupied properties were bought back during the year, with the aim of achieving a cleared site, and a further 23 properties were demolished. The Association has successfully built around 170 high quality new homes in Dundee for affordable rent in the past few years, and would like to build further homes on the "Orlit" site. However, the provision of homes at subsidised affordable rents is only possible if public subsidy is available towards the building costs. Regrettably, the cuts in the levels and availability of subsidies in the form of Housing Association Grants mean that the Association is unlikely to be able to afford to build any new homes on this or other sites in the foreseeable future.

The Association completed the development of 48 homes in the Charleston area of Dundee during the year. These homes, which are of a high quality, were completed on time and on budget.

We undertook our largest programme of improvements and planned maintenance to date during the year with a total spend of £2,449,146. This included expenditure of approximately £821,000 installing 280 new kitchens, £488,000 on 243 new bathrooms, and £340,000 installing 118 new central heating systems in our tenants' homes. Much of this work was carried out to meet or exceed the requirements of the Scottish Housing Quality Standard. The Association expects to spend in the region of £1,609,000 over the next four years to bring all its properties up to or above the Scottish Housing Quality Standard.

Details of movements of the Association's fixed assets during the year are set out in Notes 7 and 8.

There were no changes to the Association's loan portfolio during the year. The regular payments on the existing loans reduced the total bank borrowings from £12,563,768 to £12,380,175 at the year end.

## Report of the Management Committee For the year ended 31 March 2011

### **Management Committee and Executive Officers**

The Committee of Management and executive officers of the Association are listed on page 1. Each elected member of the committee of management holds one fully paid share of £1 in the Association. The executive officers of the Association hold no interest in its share capital, and although not having the legal status of directors, they act as executives within the authority delegated by the Committee.

### **Related Party Transactions**

The tenants who sit on the Board of Management have entered into tenancies on the Association's normal terms and conditions and they cannot use their position to their advantage.

### Statement of Committee's Responsibilities

Housing association legislation requires the committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the income and expenditure of the Association for the year ended on that date. In preparing those financial statements the committee are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the association will continue in business.

The Committee is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Association, and for maintaining a satisfactory system of control over the Association's accounting records and transactions. The Committee is also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Report of the Management Committee For the year ended 31 March 2011

#### Statement on Internal Financial Control

The Management Committee acknowledges its ultimate responsibility for ensuring that the Association has in place a system of controls that is appropriate to the business environment in which it operates. These controls are designed to give reasonable assurance with respect to:-

- 1. The reliability of financial information used within the Association or provided for external users;
- 2. The maintenance of proper accounting records; and
- 3. The safeguarding of assets against unauthorised use or disposition.

Such systems of internal financial control can only provide reasonable and not absolute assurance against material misstatement or loss.

Key procedures, which the Committee has established and which are designed to provide effective financial control, include the following:-

- 1. Formal policies and procedures are in place for the appointment of suitably qualified and experienced senior staff members and consultants. These policies and procedures also detail duties and levels of authority for Committee Members, staff and agents.
- 2. An Internal Audit control system has been introduced with a rolling programme of reviews covering the entire control system.
- 3. A system of budgetary control is implemented with investigation of variances and reporting to the Committee on a quarterly basis.
- 4. A strategic plan and medium-term projections have been prepared and approved by the Committee. These will be reviewed annually.
- 5. The Audit Committee reviews on behalf of the Management Committee, reports from the auditors to provide reasonable assurance that control procedures are in place and are being followed.
- 6. All significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures at full Committee level.

The Management Committee confirms that it has reviewed the effectiveness of the Association's system of internal financial control as it operated during the period ended 31 March 2011. No weaknesses were found in internal financial controls, which resulted in material losses, contingencies or uncertainties that require disclosure in the financial statements, or in the auditor's report on the financial statements.

# Report of the Management Committee For the year ended 31 March 2011

#### **Auditors**

Following a tendering processing, Scott-Moncrieff were appointed auditors during the year ended 31 March 2011. Scott-Moncrieff have expressed their willingness to continue in office. A resolution for their reappointment will be proposed at the forthcoming Annual General Meeting.

By order of the Committee

lan Thomson Secretary

Dated: 31 August 2011

## Independent Auditors' Report of the Auditors to the Members of Abertay Housing Association Limited

We have audited the financial statements of Abertay Housing Association Limited for the year ended 31 March 2011 which comprise the income and expenditure account, balance sheet, cash flow statement and related notes. The financial reporting framework that has been applied is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Statement of Recommended Practice - Accounting by Registered Social Landlords issued in 2008.

This report is made solely to the Association's members as a body, in accordance with Section 9 of the Friendly and Industrial and Provident Societies Act 1968. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of the Management Commitee and auditors

As explained more fully in the Management Committee Responsibilities statement set out on page 3, the committee members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices' Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Management Committee; and overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Management Committee to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Association's affairs as at 31 March 2011 and of its surplus for the year ended;
- have been properly prepared in accordance with the United Kingdom Generally Accepted Accounting Practice and the Statement of Recommended Practice – Accounting by Registered Social Landlords issued in 2008;
- have been prepared in accordance with the requirements of the Industrial and Provident Societies Acts 1965 to 2002, Schedule 7 the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007.

# Independent Auditors' Report of the Auditors to the Members of Abertay Housing Association Limited

In our opinion the information given in the Report of the Management Committee for the financial year for which the financial statements are prepared is consistent with the financial statements.

Scott-Moncrieff
Statutory Auditor
Chartered Accountants
25 Bothwell Street
Glasgow
G2 6NL

Dated: 31 August 2011

### Report of the Auditors to the Management Committee of Abertay Housing Association Limited on Corporate Governance Matters

In addition to our audit of the Financial Statements, we have reviewed your Statement in the Report of the Management Committee concerning the Association's compliance with the paragraphs of the Internal Financial Control section within the SFHA's publication "Raising Standards in Housing". The objective of our review is to draw attention to non-compliance with those paragraphs of the Code, if not otherwise disclosed.

#### Basis of opinion

We carried out our review having regard to Bulletin 2009/4 issued by the Auditing Practices Board. The Bulletin does not require us to perform the additional work necessary to, and we do not, express any opinion on the effectiveness of either the Association's system of internal financial control or its corporate governance procedures.

#### Opinion

In our opinion, your statement on internal financial control has provided the disclosures required by the Internal Financial Control section within the SFHA's publication "Raising Standards in Housing" and is not inconsistent with the information which came to our attention as a result of our audit work on the Financial Statements.

Scott-Moncrieff Statutory Auditor Chartered Accountants

Stold-domide

25 Bothwell Street

Glasgow G2 6NL

Dated: 31 August 2011

# Income and Expenditure Account For the year ended 31 March 2011

	Notes	2011 £	2010 £
Turnover	2	6,585,196	6,484,050
Less: Operating costs	2	(5,604,713)	(4,862,519)
Operating surplus	2	980,483	1,621,531
Gain on sale of fixed assets	10	126,720	331,598
Interest receivable		32,848	61,222
Interest payable	6	(761,270)	(768,190)
Surplus on ordinary activities before taxation		378,781	1,246,161
Tax on surplus on ordinary activities		-	
Retained surplus for the year transferred to reserves	18	378,781	1,246,161

The results for the year relate wholly to continuing activities and the reported surplus was determined under the historical cost convention.

# Statement of Recognised Surpluses and Deficits For the year ended 31 March 2011

	Notes	2011 £	2010 £
Surplus for the year		378,781	1,246,161
Actual return less expected return on pension scheme assets	28	22,138	748,987
Effect of changes in the actuarial assumptions	28	499,004	(2,034,153)
Total recognised surplus/(deficit) recognised since the last annual report		899,923	(39,005)

The notes on pages 12 to 25 form part of these financial statements

### Balance Sheet As at 31 March 2011

Housing properties   7	Tangible fixed assets	Notes	2011 £	2010 £
Other fixed assets       8       414,630       426,601         Current assets       18,589,035       17,588,162         Debtors       11       522,353       1,577,265         Cash at bank       25       2,961,753       3,126,868         Current Liabilities       3,484,106       4,704,133         Current assets excluding pension liability       12       (1,873,927)       (1,910,142)         Net current assets excluding pension liability       28       (1,210,524)       (2,098,312)         Net current assets including pension liability       399,655       695,679         Total assets less current liabilities       18,988,690       18,283,841         Creditors: amounts falling due after more than one year       13       (12,185,079)       (12,380,175)         6,803,611       5,903,666         Capital and reserves         Share capital       16       305       283         Designated reserves       17       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321				
Current assets           Debtors Cash at bank         11 522,353 3,126,868           Cash at bank         25 2,961,753 3,126,868           Current Liabilities Creditors: amounts falling due within one year         12 (1,873,927) (1,910,142)           Net current assets excluding pension liability         1,610,179 2,793,991           Pension liability         28 (1,210,524) (2,098,312)           Net current assets including pension liability         399,655 695,679           Total assets less current liabilities         18,988,690 18,283,841           Creditors: amounts falling due after more than one year         13 (12,185,079) (12,380,175)           6,803,611 5,903,666           Capital and reserves           Share capital Designated reserves         16 305 283           Revenue reserve         18 1,975,664 4,478,062           Revenue reserve         18 1,975,640 1,425,321	Other fixed assets	8		·
Debtors Cash at bank         11 522,353 2,961,753         1,577,265 3,126,868           Current Liabilities Creditors: amounts falling due within one year         12 (1,873,927) (1,910,142)         (1,910,142)           Net current assets excluding pension liability         1,610,179 2,793,991         (2,098,312)           Pension liability         28 (1,210,524) (2,098,312)         (2,098,312)           Net current assets including pension liability         399,655 695,679         695,679           Total assets less current liabilities         18,988,690 18,283,841         18,283,841           Creditors: amounts falling due after more than one year         13 (12,185,079) (12,380,175) 6,803,611 5,903,666         5,903,666           Capital and reserves         16 305 5,903,666 4,478,062 1,425,321         283 1,975,640 1,425,321           Revenue reserve         18 1,975,640 1,425,321         1,425,321			18,589,035	17,588,162
Cash at bank       25       2,961,753       3,126,868         Current Liabilities       3,484,106       4,704,133         Creditors: amounts falling due within one year       12       (1,873,927)       (1,910,142)         Net current assets excluding pension liability       1,610,179       2,793,991         Pension liability       28       (1,210,524)       (2,098,312)         Net current assets including pension liability       399,655       695,679         Total assets less current liabilities       18,988,690       18,283,841         Creditors: amounts falling due after more than one year       13       (12,185,079)       (12,380,175)         6,803,611       5,903,666         Capital and reserves         Share capital       16       305       283         Designated reserves       17       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321	Current assets			
Current Liabilities         12         (1,873,927)         (1,910,142)           Net current assets excluding pension liability         1,610,179         2,793,991           Pension liability         28         (1,210,524)         (2,098,312)           Net current assets including pension liability         399,655         695,679           Total assets less current liabilities         18,988,690         18,283,841           Creditors: amounts falling due after more than one year         13         (12,185,079)         (12,380,175)           6,803,611         5,903,666           Capital and reserves           Share capital Designated reserves         16         305         283           Designated reserves         17         4,827,666         4,478,062           Revenue reserve         18         1,975,640         1,425,321				
Creditors: amounts falling due within one year         12         (1,873,927)         (1,910,142)           Net current assets excluding pension liability         1,610,179         2,793,991           Pension liability         28         (1,210,524)         (2,098,312)           Net current assets including pension liability         399,655         695,679           Total assets less current liabilities         18,988,690         18,283,841           Creditors: amounts falling due after more than one year         13         (12,185,079)         (12,380,175)           6,803,611         5,903,666           Capital and reserves         16         305         283           Designated reserves         17         4,827,666         4,478,062           Revenue reserve         18         1,975,640         1,425,321	O		3,484,106	4,704,133
Pension liability       28       (1,210,524)       (2,098,312)         Net current assets including pension liability       399,655       695,679         Total assets less current liabilities       18,988,690       18,283,841         Creditors: amounts falling due after more than one year       13       (12,185,079)       (12,380,175)         6,803,611       5,903,666         Capital and reserves       5       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321		12	(1,873,927)	(1,910,142)
Net current assets including pension fiability       399,655       695,679         Total assets less current liabilities       18,988,690       18,283,841         Creditors: amounts falling due after more than one year       13       (12,185,079)       (12,380,175)         6,803,611       5,903,666         Capital and reserves       16       305       283         Designated reserves       17       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321	Net current assets excluding pension liability		1,610,179	2,793,991
Total assets less current liabilities       18,988,690       18,283,841         Creditors: amounts falling due after more than one year       13       (12,185,079)       (12,380,175)         6,803,611       5,903,666         Capital and reserves       16       305       283         Designated reserves       17       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321	Pension liability	28	(1,210,524)	(2,098,312)
Creditors: amounts falling due after more than one year       13       (12,185,079)       (12,380,175)         6,803,611       5,903,666         Capital and reserves       16       305       283         Designated reserves       17       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321	Net current assets including pension liability		399,655	695,679
Capital and reserves     16     305     283       Designated reserves     17     4,827,666     4,478,062       Revenue reserve     18     1,975,640     1,425,321	Total assets less current liabilities		18,988,690	18,283,841
Capital and reserves         Share capital       16       305       283         Designated reserves       17       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321	Creditors: amounts falling due after more than one year	13	(12,185,079)	(12,380,175)
Share capital       16       305       283         Designated reserves       17       4,827,666       4,478,062         Revenue reserve       18       1,975,640       1,425,321			6,803,611	5,903,666
Designated reserves 17 4,827,666 4,478,062 Revenue reserve 18 1,975,640 1,425,321	Capital and reserves			
6,803,611 5,903,666	Designated reserves	17	4,827,666	4,478,062
			6,803,611	5,903,666

The financial statements on pages 9 to 25 were authorised for issue by the Committee of Management on 31 August 2011 and were signed on its behalf by:

Chair	Mull Hall	Russell Rowbothar
Vice Chair		Kenneth Dunn
Committee Member	Kathlu Kands	Kathleen Mands

The notes on pages 12 to 24 form part of these financial statements.

## Cash Flow Statement For the year ended 31 March 2011

	Notes	2011	l £	201 £	0 £
Net cash inflow from operating activities	24	£	£ 1,717,653	r.	1,6161,149
Returns on investments and servicing of finance Interest received Interest paid		32,848 (761,270)		61,222 (768,190)	
Net cash outflow from returns on Investments and servicing of finance			(728,422)		(706,968)
Capital Expenditure and financial investment Acquisition & construction of properties Capital grants received Purchase of other fixed assets Sales of properties, net proceeds		(1,102,408) - (35,521) 167,154		(5,853,746) 3,809,137 (23,050) (587)	
Net cash outflow from capital expenditure			(970,775)		(2,068,246)
Net cash inflow/(outflow) before use of liquid resources and financing			18,456		(1,614,065)
Financing Loan repayment Issue of share capital		(183,593) 22		(166,411) 7	
Net cash outflow from financing			(183,571)		(166,404)
Decrease in cash	25		(165,115)		(1,780,469)

The Association is registered under the Friendly and Industrial and Provident Societies Acts. The financial statements have been prepared in accordance with The Registered Social Landlords Accounting Requirements (Scotland) Order 2007 and the Statement of Recommended Practice 2008 (SORP), Accounting by Registered Social Landlords.

### 1. Accounting Policies

The principal accounting policies of the Association are set out in paragraphs (a) to (m) below.

#### (a) Accounting Convention

The financial statements are prepared under the historical cost convention.

#### (b) Basis of Accounting

The financial statements are prepared in accordance with applicable accounting standards and statements of recommended practice.

#### (c) Going Concern

The Association has a healthy cash position and thus the Management Committee is satisfied that there are sufficient resources in place to continue operating for the foreseeable future. Thus the Management Committee continue to adopt the going concern basis of accounting in preparing the annual financial statements.

#### (d) Turnover

Turnover represents rental and service charge income and revenue based grants receivable from the local authority and from the Scottish Government.

#### (e) Repairs and Maintenance Costs

Costs for reactive and planned maintenance are charged to the Income and Expenditure Account as they are incurred. Property improvements are capitalised, if these are material in nature and can give rise to additional income. These capitalised improvements are subsequently written off in line with the Association's fixed asset policy.

### (f) Loans

Loans are advanced by private lenders under the terms of individual loan agreements.

#### (g) Fixed Assets

Fixed assets are stated at cost less depreciation. Normally no depreciation is charged on housing properties because the Association's policy and practice is to maintain properties through a continuing programme of refurbishment and maintenance and consequently the lives of the properties are over 50 years and their residual values are such that any depreciation charge would be immaterial. However the Association owns 47 substandard properties which will eventually be demolished and these particular properties have been fully depreciated.

Other fixed assets are depreciated at the following rates, which are calculated to write off the cost of the assets over their expected useful lives on a straight line basis.

Office premises 4%
Housing Stock Improvements 5%
Furniture & Fittings 10% - 20%

Machinery & Equipment 6.67%
Computer hardware & software 25%

Impairment reviews are carried out for Housing Properties on an annual basis in accordance with Financial Reporting Standard 11.

#### (h) Sale of Housing Properties

Properties are disposed of under the appropriate legislation and guidance. Gains and losses on sale are accounted for in accordance with Financial Reporting Standard 15.

### 1. Accounting Policies (continued)

#### (i) Social Housing Grants (SHG)

Social Housing Grant, at amounts approved by The Scottish Government, is paid directly to the Association as required to meet its liabilities during the development process.

Grants of a revenue nature are credited to income so as to match them with the expenditure to which they relate. SHG is repayable under certain circumstances primarily following sale of property, but will normally be restricted to net proceeds of sale.

#### (j) Leases

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

### (k) Supporting People

Grants received in relation to Supporting People activities are shown in other income and the associated costs are expensed through the Income and Expenditure Account.

#### (I) Designated Reserves

In accordance with its policy of maintaining its properties to a high standard, the Association makes transfers to a reserve for future major repairs and other significant costs including demolition works. Transfers to the Income and Expenditure Account are made to offset actual costs of major repairs which are charged to the Income and Expenditure Account when incurred.

#### (m) Pension Scheme

The Association participates in the Dundee City Council Superannuation Scheme (LGSS) which provides benefits based on final pensionable salary. The assets of the scheme are held and invested separately from those of the Association.

The Association accounts for the pension scheme in accordance with FRS 17. Contributions to the scheme are charged to the Income & Expenditure Account so as to spread the cost of pensions over the employees' working lives with the Association.

The difference between the actual and expected returns on assets during the year, including changes in the actuarial assumptions are recognised in the Statement of Recognised Surpluses and Deficits.

ABERTAY HOUSING ASSOCIATION LIMITED

Notes to the Financial Statements For the year ended 31 March 2011

2. Particulars of Turnover, Operating Costs and Operating Surplus

			2011			2010	
	Notes	Turnover	Operating Costs	Operating Surplus	Turnover	Operating Costs	Operating Surplus
		æ	сы	· tti	ભ	ш	• ८५१
Income and expenditure from lettings	ო	5,977,132	5,098,748	878,384	5,782,449	4,319,502	1,462,947
Other income and expenditure	4	608,064	505,965	102,099	701,601	543,017	158,584
		6,585,196	5,604,713	980,483	6,484,050	4,862,519	1,621,531

ABERTAY HOUSING ASSOCIATION LIMITED

Notes to the Financial Statements For the year ended 31 March 2011

3. Particulars of Income and Expenditure from Lettings

	General Needs Housing	Sheltered Housing	Shared Ownership Housing	Other £	Total £	2010 £
<b>Income from lettings</b> Rent receivable net of identifiable service charges Identifiable service charges receivable	4,898,791	826,185 270,413	1 1	<b>1</b> 1	5,724,976 270,413	5,524,807
Gross rents receivable Less: rent losses from voids	4,898,791 (27,198)	1,096,598	g [		5,995,389 (31,057)	5,795,220 (40,324)
Total net income from lettings	4,871,593	1,092,739	ı	'	5,964,332	5,754,896
Grants from the Scottish Ministers Other revenue grants	12,800	1 1	1 1	1 1	12,800	27,553
Total turnover from social letting activities	4,884,393	1,092,739			5,977,132	5,782,449
Expenditure on letting activities Management and maintenance administration costs Service costs Planned and cyclical maintenance including major repairs Reactive maintenance Rent losses from bad debts Depreciation of social housing Impairment of social housing Operating costs for social letting activities Operating Surplus for social lettings, 2011 Operating Surplus for social lettings, 2010	1,024,206 122,792 2,085,075 1,061,109 29,804 49,130 - 4,372,116 512,277 882,013	97,808 88,655 364,071 170,616 5,482 - - 726,632 366,107			1,122,014 211,447 2,449,146 1,231,725 35,286 49,130 - 5,098,748 878,384 1,462,947	1,288,641 320,629 1,633,515 978,345 49,242 49,130 - 1,462,947

ABERTAY HOUSING ASSOCIATION LIMITED

4. Particulars of other Income and Expenditure

	Grants from Scottish Ministers	Other revenue grants	Supporting people income	Other	Total turnover 2011 201	rnover 2010	Operating costs – bad debts	Other operating costs	Operati or 2011	Operating surplus or deficit
	41	ដ	tì	Ŧ	មា		4	Ŧ	લ	લ
Wider role activities undertaken to support the community, other than the provision, construction, improvement and management of bouse.	T	9,147	1	1	9,147	9,605	1	32,778	(23,631)	(17,169)
Care and repair of property	142,835	1	ı	28,945	171,780	216,665	1	147,584	24,196	73,853
Factoring		ı	ı	171,651	171,651	197,546	(3,093)	149,776	24,968	(1,194)
Development and construction of	\$	ı	1	1	1	25,556	1	t	ı	25,556
property activities Support activities	ı	1	127 331	128.155	255,486	252.229	,	178.920	76,566	77,538
Care activities	1	ı	. 1 )	1		ſ	ı	i	t	ŧ
Agency/management services for RSLs	r	ı	ŝ	ŝ	I	I	ı	ſ	ı	ı
Other agency /	t	1	1	ţ	ſ	ı	i	1	1	1
management services Developments for sale to RSLs	t	ſ	\$	ţ	1	ŧ	ı	í	ı	ı
Development and improvements for sale to non RSLs	ŧ	1	į	ı	1	i	ı	ŧ	1	1
Other activities	I	3	1	\$	-	-	1	į į	-	***************************************
Total from other activities, 2011	142,835	9,147	127,331	328,751	608,064		(3,093)	509,058	102,099	158,584
Total from other activities, 2010	211,428	9,605	127,331	353,237		701,601	15,300	527,717	158,584	

5.	Operating Surplus				2011 £	2010 £
	Operating surplus is state Operating lease rentals Depreciation	ed after charging	<b>j</b> :		6,145 96,622	6,145 93,980
	Property maintenance - planned and cyclical - reactive maintenance				2,449,146 1,231,725	1,633,515 978,345
					3,680,871	2,611,860
6.	Interest Payable				2011 £	2010 £
	Interest payable in the ye Income and expenditure		arged as follows:		761,270 ———	768,190
7.	Tangible Fixed Assets: Housing Properties	Number of properties £	General needs £	Sheltered £	Housing stock under development £	Total £
	Cost			2,118,015	3,050,883	30,820,868
	As at 1 April 2010 Additions	1,785 29	25,651,970 7,354	-	1,095,054	1,102,408
	Transfers Disposals	(29)	3,857,051 (179,281)	(13,636) -	(3,843,415)	- (179,281)
	As at 31 March 2011	1,785	29,337,094	2,104,379	302,522	31,743,995
	<b>Grants</b> As at 1 April 2010 HAG received		(10,515,969)	-	(2,420,938)	(12,936,907)
	Other grant income Transfers		(2,420,938)	<del>-</del> -	2,420,938	-
	As at 31 March 2011		(12,936,907)	_		(12,936,907)
	<b>Depreciation</b> As at 1 April 2010 Charge for period On disposals		(722,400) (49,130) 138,847	-	- - -	(722,400) (49,130) 138,847
	As at 31 March 2011		(632,683)	-	-	(632,683)
	Net Book Value As at 31 March 2010		14,413,601	2,118,015	629,945	17,161,561
	Net Book Value As at 31 March 2011		15,767,504	2,104,379	302,522	18,174,405

£3,680,871 has been spent on property maintenance (2010 - £2,611,860), and this has been written off through the income and expenditure account.

8.	Tangible Fixed Assets: Other Fixed Assets	Office Property £	Machinery & Equipment £	Computer Equipment £	Furniture & Fittings £	Total £
	Cost As at 1 April 2010 Additions Disposals	380,133	206,990	74,536 15,690 -	121,836 19,831 (5,525)	783,495 35,521 (5,525)
	As at 31 March 2011	380,133	206,990	90,226	136,142	813,491
	<b>Grants</b> As at 1 April 2010 Additions Disposals	- - -	-	-	(53,272)	(53,272)
	As at 31 March 2011		_	<u>-</u>	(53,272)	(53,272)
	<b>Depreciation</b> As at 1 April 2010 Charge for period On disposals	(126,198) (15,205)	(95,031) (13,807)	(53,172) (10,932)	(29,221) (7,548) 5,525	(303,622) (47,492) 5,525
	As at 31 March 2011	(141,403)	(108,838)	(64,104)	(31,244)	(345,589)
	Net Book Value As at 31 March 2010	253,935	111,959	21,364	39,343	426,601
	Net Book Value As at 31 March 2011	238,730	98,152	26,122	51,626	414,630
9.	Housing Stock Numbers	6			2011 Units	2010 Units
	General Needs Housing Sheltered Housing Community Projects Block Commercial	<			1,496 283 6	1,491 285 3 3
					1,785	1,785
10.	Gain on Disposals of Fix	ked Assets			2011 £	2010 £
	Gross proceeds from the Less: Cost of sales of fixe		d assets		173,170 (46,450)	332,781 (1,183)
	Net gain on disposal of fix	ed assets			126,720	331,598

leases which expire: Within one year

Between two and five years

11.	Debtors: Amounts falling due within one year	2011 £	2010 £
	Arrears of rent Less: Provision for bad debts	184,767 (102,754)	194,523 (109,359)
	Sundry debtors and prepayments	82,013 440,340	85,174 1,492,091
		522,353	1,577,265
12.	Creditors: Amounts falling due within one year		
	Prepaid rent Trade creditors Sundry creditors and accruals Loan instalments due within one year (see note 14)	156,712 184,733 1,337,386 195,096	139,310 320,286 1,266,953 183,593
		1,873,927	1,910,142
13.	Creditors: Amounts falling due after more than one year		
	Housing Loans (see note 14)	12,185,079	12,380,175
14.	Loans		
	Loans due within one year Loans due between 1 and 2 years Loans due between 2 and 5 years Loans due after 5 years	195,096 201,301 705,720 11,278,058	183,593 195,096 658,684 11,526,395
		12,380,175	12,563,768
	The loans are secured by standard securities over the Association's prope £12,380,175 (2010 – £12,563,768).	erties. The amour	its secured are
15.	Obligations under Operating Lease Commitments	2011	2010

The Association is committed to making the following payments during the year ending 31 March 2011 in relation to operating

£

£

6,145

16.	Share Capital	2	2011		2010	
		No	£	No	£	
	Allotted, called up and fully paid Ordinary shares of £1 each					
	At 1 April 2010	283	283	380	380	
	Issued during year	22	22	7	7	
	Cancelled shares	-	-	(104)	(104)	
	At 31 March 2011	305	305	283	283	

The shares carry no rights to dividends, are irredeemable and do not entitle the holder to a distribution in the event of share company being wound up.

17.	Designated Reserves	2011 £	2010 £
	(a) Share capital reserve At 1 April 2010 Transfer from share capital	382	278 104
	At 31 March 2011	382	382
	(b) Maintenance reserve At 1 April 2010 Transfer (to) / from revenue reserves	4,477,680 349,604	4,082,142 395,538
	At 31 March 2011	4,827,284	4,477,680
	Total designated reserves	4,827,666	4,478,062
18.	Reconciliation of Movement in Accumulated Surplus	2011 £	2010 £
	Revenue reserves as at 1 April 2010 Surplus for the year Transfer from / (to) maintenance reserves Pension scheme gains/(losses) in year  Revenue reserves as at 31 March 2011	1,425,321 378,781 (349,604) 521,142 1,975,640	1,859,864 1,246,161 (395,538) (1,285,166) 1,425,321
	Revenue reserves as at 31 Maich 2011	1,970,040	

## 19. Capital Commitments

The association had capital commitments authorised and contracted for as at 31 March 2011 amounting to £Nil (2010 - £1,190,828).

20.	Staff Costs	2011 £	2010 £
	Wages and salaries	975,694	984,610
	Compensation for loss of office	20,300	-
	Social security costs	75,657	71,861
	Pension costs	132,132	133,274
		1,203,783	1,189,745
		No	No
	The full time equivalent number of persons employed during the year was:	40	43
	•		

#### 21. Officers' Emoluments

a) In accordance with the Registered Social Landlords Accounting Requirements (Scotland) Order 2007, details of officers' total emoluments which exceed £60,000 (excluding pension contributions) are as follows:

	2011 £	2010 £
Officers' emoluments in excess of £60,000 (excluding pension contributions)	141,312	66,750
Emoluments payable to the Chief Executive (excluding pension contributions)	68,750	66,750

Pension contributions paid in respect of officers whose emoluments exceeded £60,000 during the period amounted to £19,938 (2010 - £10,650).

The officers with emoluments in excess of £60,000 (excluding pension contributions) were within the following ranges:

	2011	2010
£60,000 - £70,000	1	1
£70,000 - £80,000	1	_

b) No members of the Management Committee received any remuneration during the year. Expenses reimbursed to committee members during the year amounted to £1,080 (2010 - £1,373).

22.	Auditors' Remuneration	2011 £	2010 £
	Audit services Non-audit services	10,083 3,071	6,889 3,818
		13,154	10,707

#### 23. Taxation

The Association has charitable status for taxation purposes and is not liable to corporation tax for the year.

## 24. Reconciliation of Operating Surplus to Net Cash Flow from Operating Activities

	2011	2010
	£	£
Operating surplus	980,483	1,621,531
Depreciation charge	96,622	93,980
Pension service costs	(366,646)	23,645
Decrease / (increase) in debtors	1,054,912	(821,955)
(Decrease) / increase in creditors	(47,718)	243,948
Net cash inflow from operating activities	1,717,653	1,161,149

## 25. Analysis of the Management of Liquid Resources

	As at	Movement in	As at
	1 April 2010	year	31 March 2011
	£	£	£
Bank and cash balances	319,102	(165,115)	153,987
Funds held on deposit	2,807,766	-	2,807,766
	3,126,868	(165,115)	2,961,753

### 26. Reconciliation of Net Cash Flow to Movement in Net Debt

	2011 £	2010 £
Decrease in cash in the period	(165,115)	(1,780,469)
Loans repaid	183,593	166,411
Change in net debt	18,478	(1,614,058)
Net debt at 1 April 2010	(9,436,900)	(7,822,842)
Net debt at 31 March 2011	(9,418,422)	(9,436,900)

## 27. Analysis of Changes in Net Debt

	As at	Cash	Other	As at
	1 April 2010	Flows	Movements	31 March 2011
	£	£	£	£
Cash at bank and in hand	3,126,868	(165,115)	-	2,961,753
Debt due within 1 year	(183,593)	-	(11,503)	(195,096)
Debt due after 1 year	(12,380,175)	-	195,096	(12,185,079)
	(9,436,900)	(165,115)	183,593	(9,418,422)

#### 28. Pensions

The pension cost figures used in these accounts comply with Financial Reporting Standard 17 (FRS 17).

The Association is an admitted body to the Tayside Superannuation Fund, a fund administered by Dundee City Council. The fund is a funded defined benefit pension scheme providing benefits based on final pensionable salary. Contributions to the fund are determined by the scheme's actuary using the projected unit method and are charged to the income and expenditure account as they are incurred. The pension costs for the period were £132,132 (2010 - £133,274).

Barnett Waddingham, a qualified independent actuary, has prepared a report, specific to FRS 17, based on the projected unit basis. The major assumptions used were:

	2011	2010
Price increase	3.5%	3.9%
Salary increases Pension increases	5.0% 2.7%	5.4% 3.9%
Discount rate	5.5%	5.5%

The post retirement mortality tables adopted were the PA92 series projected to calendar year 2008 for current pensioners and 2018 for non-pensioners with a minimum improvement of 1% per annum.

The following details relate to the Abertay Housing Association and show the fair value of the assets, analysed over the main asset classes, together with the expected returns for each asset class.

Assets (Whole Fund)	Long Term Return % per annum 2011	Fund Value at 31 March 2011	Long Term Return % per annum 2010	Fund Value at 31 March 2010
		£000		£000
Equities	8.2%	2,868	8.3%	2,608
Gilts	4.4%	279	4.5%	253
Bonds	5.5%	398	5.5%	362
Property	5.4%	359	5.5%	290
Cash	3.0%	80	3.0%	109
Total	7.3%	3,984	7.4%	3,622

The table below compares the present value of the scheme liabilities, based on the Actuary's assumptions, with the estimated employer assets.

### Net pension liability

Estimated employer assets (A) Present value of Scheme Liabilities (B)	3,983,993 (5,194,517)	3,622,303 (5,720,615)
Net funded liability (A) – (B) Present value of Unfunded Liabilities Unrecognised past service cost	(1,210,524) - -	(2,098,312)
Net liability in balance sheet	(1,210,524)	(2,098,312)

## 28. Pensions (contd)

## Analysis of the amount charged to operating profit

	2011 £	2010 £
Service cost Contributions by scheme participants Past service costs	205,644 (134,137) (487,092)	109,074 (132,796)
Total operating charge (A)	(415,585)	(23,722)
Expected Return on Employer Assets Interest on Pension Scheme Liabilities	(269,535) 318,474	(181,910) 229,277
Net Return (B)	48,939	47,367
Net Revenue Account Cost (A)-(B)	(366,646)	23,645

Analysis of amount recognised in statement of total recognised gains and losses (STRGL)

	Year to 31 March 2011 £	Year to 31 March 2010 £
Actual return less expected return on pension scheme assets Experience gains and losses arising on the scheme liabilities	22,138	748,987 -
Changes in financial assumptions underlying the present value of scheme liabilities	499,004	(2,034,153)
Actuarial gain / (loss) in pension plan	521,143	(1,285,166)
Increase/(decrease) in irrecoverable surplus from membership fall and other factors	_	-
Actuarial gain / (loss) recognised in STRGL	521,143	(1,285,166)

### 28. Pensions (contd)

Movement in pension deficit during the year	Year to 31 March 2011 £	Year to 31 March 2010 £
(Deficit) in scheme at beginning of year Current service cost Employer contributions Other income Other outgoings (e.g. expenses, etc) Past service costs Impact of settlements and curtailments Net return on assets Actuarial gains/(losses)	(2,098,312) (205,644) 134,137 - - 487,092 - (48,939) 521,142	(789,501) (109,074) 132,796 - - - (47,367) (1,285,166)
(Deficit) at end of year	(1,210,524)	(2,098,312)
History of experience gains and losses	Year to 31 March 2011 £	Year to 31 March 2010 £
Difference between expected and actual return on assets Value of assets Percentage of assets Experience gains/(losses) on liabilities Actuarial gains/losses recognised in STRGL Present Value of Liabilities Percentage of the present value of liabilities	22,138 3,983,993 0.6% - 521,142 5,194,517 10.0%	748,987 3,622,303 20.7% - (1,285,166) 5,720,615 (22.5)

In the UK budget statement on 22 June 2010, the Chancellor announced that with effect from 1 April 2011 public sector pensions would be up-rated in line with the Consumer Price Index (CPI) rather than the Retail Price Index (RPI).

This has the effect of reducing Abertay Housing Association Limited's liabilities in the Tayside Superannuation Fund by £487,000 and has been recognised as a past service gain in accordance with guidance set down in UITF Abstract 48, since the change is considered to be a change in benefit entitlement.

#### 29. Potential Contingent Liability

At the year end the Association is in dispute with PME Partnership regarding outstanding fees. The Association strongly disagree with the potential liability and have taken legal advice to resolve this dispute as quickly as possible.